Registrar Office records IRG.02.06.01

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Table of Contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summary Information</td>
<td>3</td>
</tr>
<tr>
<td>Biographical / Historical</td>
<td>3</td>
</tr>
<tr>
<td>Arrangement</td>
<td>3</td>
</tr>
<tr>
<td>Administrative Information</td>
<td>4</td>
</tr>
<tr>
<td>Controlled Access Headings</td>
<td>4</td>
</tr>
<tr>
<td>Collection Inventory</td>
<td>4</td>
</tr>
<tr>
<td>Directories</td>
<td>4</td>
</tr>
<tr>
<td>Catalogs</td>
<td>4</td>
</tr>
<tr>
<td>Student Handbooks</td>
<td>5</td>
</tr>
<tr>
<td>Commencement Programs</td>
<td>5</td>
</tr>
<tr>
<td>Inauguration Programs</td>
<td>5</td>
</tr>
<tr>
<td>Additional Registrar Office Documents</td>
<td>6</td>
</tr>
</tbody>
</table>
Summary Information

Repository: Official records created by Southeastern Baptist Theological Seminary administrators, staff, and departments
Title: Registrar Office records
ID: IRG.02.06.01
Date [inclusive]: 1950-2018
Physical Description: 6.25 Cubic Feet
Language of the Material: English
Abstract: These records consist of documents produced by the Registrar Office of Southeastern Baptist Theological Seminary and include directories, catalogs, student handbooks and commencement programs from the founding of the seminary in 1950 - 2018.

Biographical / Historical

The Registrar Office at Southeastern Baptist Theological Seminary is the record keeping entity that overseas all student records. The Office works to register students for classes, provide transcripts, and approve graduation applications.

Arrangement

The collection is arranged by series according to format type.
Administrative Information

Publication Statement

Official records created by Southeastern Baptist Theological Seminary administrators, staff, and departments

Custodial History

Records held by Registrar Office until transfer to archives and special collections in December 2018.

Processing Information


Controlled Access Headings

- Southeastern Baptist Theological Seminary

Collection Inventory

Directories, 1954-2006

Physical Description: 1.8 Cubic Feet 51 folders

Scope and Contents

All directories from 1954 - 2006 with the exception of 1955-1956. Directories were produced to provide names, contact information, and photographs for students, faculty, and staff of Southeastern.
### Box 3

**Scope and Contents**

A full run of catalogs produced by SEBTS from 1951 - 2013 with the exception of 2010-2011. Catalogs included the academic calendar, amenities of campus life, and descriptions of programs of study. In addition to the yearly catalogs, this series includes special catalogs for summer supplements and evening courses. This series also includes an incomplete run of the catalogs for the College at Southeastern.

### Box 4

**Student Handbooks, 1976-2004**

**Physical Description:** .6 Cubic Feet 16 folders

**Scope and Contents**


### Box 5

**Commencement Programs, 1954-2018**

**Physical Description:** .6 Cubic Feet 64 folders

**Scope and Contents**

This series consists of a run of commencement programs from 1954 - 2018 including both spring and winter ceremonies. Programs include the names of graduates from the various programs offered by SEBTS.

### Box 5

**Inauguration Programs, 1963-1992**

**Physical Description:** .1 Cubic Feet 4 folders

**Scope and Contents**

This series contains programs from the inaugurations of four presidents of SEBTS: Olin T. Binkley (1963 October 17),
Box 5

Physical Description: .5 Cubic Feet 16 folders

Scope and Contents

This series includes various records produced by the Registrar Office including personnel/faculty handbooks, pamphlets, a 1994 staff telephone number list, and 2004 Doctor of Ministry program description. Also included are alumni directories from 1981, 1982, 1983, 1984, and 1987.

^ Return to Table of Contents